

CSR Policy of MUNPL



March 2023

Contents

1. Introduction
 2. Preamble
 3. Purpose
 4. Applicability
 5. Scope
 6. Guiding principles
 7. Governance
 8. CSR Programme – Selection, Design, Delivery and Monitoring
 - 8.1 Focus Areas
 - 8.2 Criteria for selection of CSR Activities
 - 8.3 Delivery Mechanism & Programme Implementation
 - 8.4 Monitoring & Evaluation
 9. Fund Allocation & Expenditure
 10. Reporting and Communication
 11. Review
-

Annexure-I-A: Linkage between MUNPL Corporate Social Responsibility Focus Areas and Sch. VII activities

Annexure-I-B: Indicative list of CSR projects/programs/activities

1. Introduction

Meja Urja Nigam Private Limited (MUNPL) is a Joint Venture between NTPC Limited (*A Maharatna CPSE under the aegis of Ministry of Power, Government of India*) and Uttar Pradesh Rajya Vidyut Utpadan Nigam Limited was registered under the Companies' Act, 1956 on 2nd April, 2008.

The Company has its maiden project of 1320 MW (2x660 MW) capacity located at Village Kohdar, P.O. NTPC-Kohdar, Tehsil Meja, Prayagraj (U.P.), at around 55 kms from the district headquarter. Both the units are super-critical with the state-of-the-art technology and are presently under commercial operation. The chief beneficiary of the power generated from the Plant is UP (approx. 80%), while the rest of the electricity is distributed among Uttarakhand, Rajasthan, Punjab, J&K, MP, Chandigarh, Haryana.

2. Preamble

The CSR objectives of MUNPL are:

- To deliver business and environmental values through the Company and its Project(s) that is aligned towards economic growth and holistic development of the larger ecosystem-
- To ensure sustainable power generation by ensuring minimal wastage across operations.
- To actively contribute towards socio-economic development of the communities in the vicinity of Company.
- To be a leader in the areas of resettlement and rehabilitation and environment protection including effective ash-utilization, peripheral development, and energy conservation practices.

MUNPL has adopted the following policies of NTPC (*Promoter company of MUNPL*) to actualize its community development & social welfare objectives:

1. Initial Community Development Policy (ICD) - 2009
2. Resettlement and Rehabilitation Policy (R&R) – 2017
3. NTPC Policy for CSR – 2022 Revision

The CSR Policy-2022 has been formulated with the intent to have greater strategic orientation, establishing a deeper connection with the stakeholders and to facilitate an outcome-centric approach.

This CSR Policy is intended to be in conformity with the provisions of Companies Act 2013 and applicable DPE Guidelines on CSR. However, new statutory provisions shall be deemed incorporated in the Policy, as

may be issued from time to time.

3. [Purpose](#)

The purpose of this policy is to drive the alignment of CSR activities so that they are:

- Focused on the broad areas of Schedule-VII (under Section-135 of the Companies Act 2013) such as Education, Water, Health & Nutrition, Sanitation, Skill Development, Environmental Sustainability and bringing maximum values to the society and organization.
- Outcome-centric, rather than activity based.
- Monitored in terms of impact and opportunity for improvement.
- Useful in instilling confidence in stakeholders through effective communication and sustainable development.

4. [Applicability](#)

This MUNPL CSR Policy is applicable to:

- All MUNPL location(s) in India.
- Formulation, implementation, monitoring, evaluation, documentation, and reporting of CSR activities taken up by MUNPL anywhere in India.

5. [Scope](#)

- MUNPL CSR efforts are focused on the immediate vicinity of its station(s)/location(s).
- The Geographical limits of a district & adjacent area within 10 km where MUNPL has its presence shall be considered as “local area” for CSR activities. In addition to the CSR activities in the local areas, MUNPL shall also undertake CSR activities outside it. The indicative ratio of CSR spends between the local area and outside would be approximately 70:30. However, projects/activities executed under the directives of GoI or of foremost concern in the National Development agenda will be outside the purview of this ratio.
- The CSR Committee is authorized to approve any project, irrespective of

the amount involved, which is beyond the above ratio.

- Geographical area to be considered for CSR activities in each location is broadly within the district where the particular unit of the Company operates.
- MUNPL may take up CSR activities in areas beyond the district depending on specific requirements like natural calamity, requirements of key communities, type and nature of projects, directives received from the Central/ State Governments or JV partners of MUNPL, etc.

6. [Guiding principles](#)

The following principles guide the design of our CSR activities:

Self-Supported and Sustainable

- During planning and selection, thrust shall be given on long-term viability of activities which remain viable upon disengagement at the end of the project period. This will ensure that communities can operate and maintain the assets and systems created.

Low Cost - High Impact

- To adopt appropriate solutions to make the CSR activities more effective, cost-efficient and impactful.

Long lasting & enduring in nature

- Priority to be given to projects which will bring long-term, sustainable and lasting benefits to the community.

Strategic alignment to core business

- In order to fully exploit the core competency and mobilize the resource capabilities in implementation of CSR activities, preference shall be given to the CSR models requiring/supporting MUNPL's strengths, capabilities and knowledge in a specific area.

Measurement and feedback- based outcome centric

- All CSR activities will have well-defined measures to assess impacts on target groups. For high impact projects, there may be an independent, third- party assessment and feedback will be a key input for redesign and/or rollout of further initiatives.

7. [Governance](#)

Board level CSR Committee ensures the operating system and monitoring mechanism for development and implementation of CSR activities. CSR committee in MUNPL shall comprise of:

- Chairman, MUNPL
- Two other MUNPL Board members, one each from NTPC and UPRVUNL
- CEO-MUNPL shall be the co-ordinator of the committee.

To support the Board level committee, MUNPL has set-up a Station Level sub-committee that shall be responsible for the planning, implementation, monitoring, documentation and reporting on CSR projects. The broad role and responsibility of this sub-committee shall be as under:

Station Level Sub-Committee	Responsibility
To be headed by an executive at the level of General Manager and consisting of members at HOHR/HOF level	<ul style="list-style-type: none"> • Planning and budgeting of CSR Projects • The manner of execution of such CSR Projects • The modality of utilization of CSR fund • Selection, Monitoring, Evaluation, Documentation/MIS and Reporting of CSR Projects • Details of Need and Impact Assessment of CSR Projects • Capability Development of MUNPL CSR professionals

Based on requirement, the MUNPL CSR sub-committee may also take guidance and advice from the NTPC-Corporate CSR group from time to time. Head of Finance, MUNPL shall certify that the CSR funds are utilized in accordance with the guidelines approved by the Company's Board.

8. [CSR Programme – Selection, Design, Delivery and Monitoring](#)

8.1. Focus Areas

MUNPL shall undertake activities in core areas as mentioned in Clause-3 (*i.e., Purpose*) above. The linkage of these areas to the activities mentioned in Schedule-VII, Section 135 of Companies Act is mapped in Annexure-I (A). List of activities mapped to Schedule-VII; Section 135 is enclosed at Annexure-I (B). Majority of CSR programs taken up, shall be tailored to bring wide reaching,

long lasting and impactful contribution to these focus areas.

8.2. Criteria for selection of CSR Activities

MUNPL shall undertake the CSR activities conforming to any of the following:

1. Activities identified through need assessment survey periodically and/or inputs from Panchayat, District Administration, neighborhood community, various stakeholders including public representatives, Village Development Advisory Committee (VDAC) and other participatory forums/bodies like interaction with senior management etc.
2. Identified activities should be in line with the list of activities specified in Schedule VII of the Companies Act 2013 & rules made there under.
3. Any other activity for the benefit of community at large.

8.3. Delivery Mechanism & Programme Implementation

1. The Board shall ensure that the CSR activities are undertaken by the Company itself or through –
 - a. a company established under section 8 of the Act, or a registered public trust or a registered society, exempted under sub-clauses (iv), (v), (vi) or (via) of clause (23C) of section 10 or registered under section 12A and approved under 80G of the Income Tax Act, 1961 (43 of 1961), established by the company, either singly or along with any other company; or
 - b. a Company established under section 8 of the Act or a registered trust or a registered society, established by the Central Government or State Government; or
 - c. any entity established under an Act of Parliament or a State legislature; or

(Explanation- For the purpose of clause (c), the term “entity” shall mean a statutory body constituted under an Act of Parliament or State legislature to undertake activities covered in Schedule VII of the Act.); or

- d. a company established under section 8 of the Act, or a registered public trust or a registered society, exempted under sub-clauses (iv), (v), (vi) or (via) of clause (23C) of section 10 or registered under section 12A and

approved under 80G of the Income Tax Act, 1961, and having an established track record of at least three years in undertaking similar activities.

2. A company may engage international organization for designing, monitoring & evaluation of the CSR projects or programmes as per its CSR Policy as well as for capacity building of their own personnel for CSR.

3. A company may also collaborate with other Corporations/Companies/PSUs for undertaking projects or programmes or CSR activities in such a manner that the CSR committees of respective companies are in a position to report separately on such projects or programmes in accordance with Companies (CSR) rules. All the related requirements/provisions of the Companies Act 2013 in this regard shall be applicable.

4. **Employee Voluntary Organization for Initiatives in Community Engagement (EVOICE)**

MUNPL encourages volunteering by its employees and their family members under the banner "Employee Voluntary Organization for Initiatives in Community Engagement (EVOICE)". It also facilitates planning and implementation of the identified CSR projects, complementing the CSR initiatives of the Company.

As far as possible every effort is made to ensure that approved CSR activities are implemented within the ambit of Schedule-VII, Section 135 of Companies Act and SDGs.

8.4. Monitoring & Evaluation

1. The Monitoring and Review will be done at Unit and at Senior Management level. The Station level CSR group shall do local reviews, disseminate MIS and generate exception report.
2. Effectiveness of CSR programme will be assessed through both internal and external evaluation.

3. Progress will be measured against the findings of a need-assessment/ baseline survey (conducted prior to start of the project), wherever required.
4. Internal audits will be carried out to verify effectiveness of implementation.
5. Social Impact Evaluation (SIE) will be done through credible external agencies for gauging impact of CSR initiatives. Findings of SIE form the basis for initiating corrective actions and formulating future schemes/ plans.
6. Success of large CSR projects will be assessed with improvement in developmental indicators.
7. The average CSR obligation of 10.00 crore or more in pursuance of sub section (5) of section 135 of the Act in the three immediately preceding financial years and CSR projects completed in last one year having outlay of Rs.1.0 crore or more shall undertake impact assessment study by an independent agency. Impact assessment shall be put-up before Board, MUNPL and shall be annexed to Annual Report of the Company. The expenditure on impact assessment shall be considered as CSR expenditure subject to 2% of total CSR expenditure for that FY or fifty lakh rupees, whichever is higher.
8. All capital asset created/acquired out of CSR funds shall be held by a company established under section 8 of the Companies Act, 2013, or a Registered Society having charitable objectives and CSR Registration Number, or beneficiaries of the said project, in the form of self- help groups, collectives, entities or a Public Authority.

Fund Allocation & Expenditure

- a. Fund allocation shall follow the GoI/NTPC stipulated guidelines as issued from time to time. Surplus arising out of any CSR projects/activities shall not form part of business profit of MUNPL. Funds allocated or earmarked for CSR activities must be approved

by Board level CSR Committee. Any amount remaining unspent will be dealt with as per provisions of the Companies' Act.

- b. MUNPL shall spend, minimum two percent (2%) of the average net profits made during the three immediately preceding financial years, for CSR activities.
- c. Major portion of the CSR budget will be allocated for activities in the vicinity of MUNPL station(s)/locations as mentioned in Clause-5 of this document.
- d. The Board shall ensure that the administrative overheads shall not exceed five percent (5%) of total CSR expenditure of the company for the financial year.
- e. In an event, where CSR expenditure is in excess of requirement as per section 135 of Companies Act, 2013, such excess amount may be set-off against the requirement to spend as per Section 135 of Act, up to immediate succeeding three financial years subject to the condition that:
 - This excess amount shall not include any surplus arising out of CSR projects; and
 - Board of MUNPL shall pass a resolution to this effect.
- f. In the event, that amount mandated above is not spent in its entirety in that Financial Year, unspent amount shall be accounted for as per the provisions of the extant statute.

9. Reporting and Communication

MUNPL will communicate CSR related information including efforts, achievements etc. to stakeholders through:

- Submission of Annual Report of CSR to be annexed along with the Board's Report of Company.
- Local/National print & visual media, conferences, workshops, and other forums.

- Internal workshops, training, news bulletins, brochures, intranet, etc. are extensively used to create awareness about CSR initiatives, among internal stakeholders.
- Display of CSR activities on its Website: The Board of Directors of the Company shall mandatorily disclose the composition of the CSR committee, the CSR Policy and Projects approved by the Board on their website, if any, for public access.

11. [Review](#)

- Any new provision arising out of amendments to the Companies Act 2013 in the Companies (CSR Policy) Rules as amended and framed there under, shall be construed to be a part of this policy.
- In case of any contradiction between the policy and the CSR provisions of Companies (CSR Policy) Rules 2014 as amended, under Companies Act, 2013, the latter shall prevail.
- The policy shall be reviewed every five years or sooner if necessitated by changes in business, Govt. guidelines and regulatory framework.

Annexure-I (A)

Linkage between MUNPL Corporate Social Responsibility Focus Areas and Sch. VII activities

Activities in Sch.-VII	Focus Area			
	Education	Health	Sanitation	Water
i. Eradicating hunger, poverty, and malnutrition, promoting preventive healthcare and sanitation and making available safe drinking water		Y	Y	Y
ii. Promotion of education; including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects	Y			
iii. Promoting gender equality, empowering women; setting up homes and hostels for women and orphans, setting up old age homes, day care centres, and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups	Y			
iv. Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining of quality of soil, air and water				Y
v. Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up of public libraries; promotion and development of traditional arts and handicrafts	Y			
vi. Measures for the benefit of armed forces veterans, warwidows and their dependents				
vii. Training to promote rural sports, nationally recognized sports, and Paralympics sports and Olympic sports		Y		
viii. Contribution to the Prime Minister's National Relief Fund (PM CARES Fund) or any other fund set up by the Central Government or the State Governments for socio- economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women	Y			

<p>ix. A) Contributions to incubators or research and development projects in the field of science, technology, engineering, and medicine, funded by Central Government or State Government or PSU or any other agency of the Central Government or State Government</p> <p>B) Contributions to public funded Universities; Indian Institute of Technology (IITs); National Laboratories and autonomous bodies established under Department of Atomic Energy (DAE); Department of Biotechnology (DBT); Department of Science and Technology (DST); Department of Pharmaceuticals; Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH); Ministry of Electronics and Information Technology and other bodies, namely Defense Research and Development Organization (DRDO); Indian Council of Agricultural Research (ICAR); Indian Council of Medical Research (ICMR) and Council of Scientific and Industrial Research (CSIR), engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs).</p>	Y			
<p>x. Rural development projects</p>	Y	Y	Y	Y
<p>xi. Slum area development*</p>	Y	Y	Y	Y
<p>xii. Disaster management, including relief, rehabilitation, and reconstruction activities</p>		Y	Y	Y

*Explanation: For the purposes of this item, the term 'slum area' shall mean any area declared as such by the Central Government or any other State Government or any other competent authority under any law for the time being in force.

Annexure-IB (Contd.)

Indicative list of CSR projects/ programs/ activities

Activities in Sch.-VII	CSR projects/ programs/ activities
<p>(i) Eradicating extreme hunger and poverty and malnutrition, promoting preventive healthcare and sanitation, and making available safe drinking water</p>	<ul style="list-style-type: none"> • In the area of healthcare activities to: <ul style="list-style-type: none"> – Promote good health through Yoga, Lifestyle Changes and Awareness Creation on health-related issues etc. – Prevent disease through fogging/ spraying/ distribution of mosquito nets etc. – Making primary health care accessible, affordable, and inclusive through: <ul style="list-style-type: none"> ◆ Health camps ◆ Outreach Services through Mobile Medical Unit – Partnering with GoI in Revised National Tuberculosis Control by providing Designated Microscopy Centres (DMC) and Directly Observed Treatment (DOT) in the surrounding areas of MUNPL’s operations. – Augmenting and strengthening healthcare infrastructure - primary, secondary, and tertiary • In the area of water activities to: <ul style="list-style-type: none"> – Augment water availability - watershed management, check dams, deepening of ponds etc. – Improve access to water - bore wells/ tube wells/ hand pumps/ piped water etc. • In the area of sanitation activities to: <ul style="list-style-type: none"> – Improve sanitation facilities by: <ul style="list-style-type: none"> ◆ Construction of individual toilets ◆ Construction of community/ public toilets ◆ Construction of drains ◆ Installation of sanitary napkin vending machines with incinerators ◆ Setting up low-cost sanitary napkin manufacturing units through women self-help groups – Improve awareness about sanitation • Mainstreaming physically challenged persons by: <ul style="list-style-type: none"> – Providing them with aids and appliances

	<ul style="list-style-type: none"> - Operating Disability Rehabilitation Centres for assessment and provision/ fitment of assistive devices to persons with disability.
<p>(ii) Promotion of education; including special education and employment enhancing vocation skills especially among children, woman, elderly and the differently abled and livelihood enhancement projects</p>	<ul style="list-style-type: none"> • In the area of education activities like: <ul style="list-style-type: none"> - Providing basic educational supplies to school children essential to the fulfilment of their right to education, - Making education inclusive by providing scholarships, - Providing coaching for competitive examinations, - Improving learning levels, - Holistic education of girls, - Augment and strengthen educational infrastructure, - Providing various assets to schools. • In the area of vocational training and livelihood enhancement activities like: <ul style="list-style-type: none"> - Training to youth to make them Employable, Enterprising and Entrepreneurial - Capacity building of farmers through training, demonstration, exposure visits, hand holding - Enhancing milk production by improving cattle breed through artificial insemination, improved feed and fodder practices, making available on farm veterinary services etc. - Supporting the Government of India's scheme for upgradation of ITIs under PPP mode - Setting up Industrial Training Institutes
<p>(iii) Promoting gender equality and empowering women; setting up homes and hostels for women and orphans, setting up old age homes, day care centres, and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups</p>	<ul style="list-style-type: none"> • Providing training to women to make them Employable, Enterprising and Entrepreneurial. • Augmenting and strengthening infrastructure and providing assets for old age homes/ hostels for women/ orphanages etc. • Other measures for reducing inequalities faced by socially and economically backward groups.
<p>(iv) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal</p>	<ul style="list-style-type: none"> • Activities for protecting & maintaining environment (Air, Soil and Water). • Initiate & support measures to conserve

<p>welfare, agroforestry, conservation of natural resources and maintaining of quality of soil, air and water</p>	<p>natural resources (by reduction, reuse, and recycling), optimize usage of renewable energy, increase energy efficiency, and reduce GHG emissions.</p> <ul style="list-style-type: none"> • Activities for Biodiversity Conservation, protection of Fauna & Flora & restoring ecological balance. • Promoting Animal Welfare & Agro Forestry. • Awareness / training programs / workshops / seminars on sustainable development
<p>(v) Protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up of public libraries; promotion and development of traditional arts and handicrafts</p>	<ul style="list-style-type: none"> • Promoting rural art and culture - rural cultural programmes, performing arts, festivals & melas. • Programs for Protection of national heritage including restoration of buildings and sites of historical importance. • Protection, promotion, and development of traditional arts & culture, handicrafts etc.
<p>(vi) Measures for the benefit of armed forces veterans, war widows and their dependents</p>	<p>Activities for the benefit of armed forces veterans, warwidows and their dependents.</p>
<p>(vii) Training to promote rural sports, nationally recognized sports, and Paralympics sports and Olympic sports</p>	<p>Support for rural and national sports - talent scouting, training, sports infrastructure, sports equipment, leagues, and tournaments.</p>
<p>(viii) Contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government or the State Governments for socio- economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities, and women;</p>	<ul style="list-style-type: none"> • Relief to victims of Natural Calamities like earthquake, cyclone, drought, fire & flood. • Activities for support to welfare of the Scheduled Castes, the Scheduled Tribes, backward classes, minorities, and women.
<p>(ix) A) Contributions to incubators or research and development projects in the field of science, technology, engineering, and medicine, funded by Central Government or State Government or PSU or any other agency of the Central Government or State Government B) Contributions to public funded Universities; Indian Institute of Technology (IITs); National Laboratories and autonomous bodies established under Department of Atomic Energy (DAE); Department of Biotechnology (DBT); Department of Science and Technology (DST); Department of Pharmaceuticals; Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha and Homoeopathy (AYUSH); Ministry of Electronics and Information Technology and other bodies, namely Defence</p>	<p>Support for technology incubators</p>

<p>Research and Development Organization (DRDO); Indian Council of Agricultural Research (ICAR); Indian Council of Medical Research (ICMR) and Council of Scientific and Industrial Research (CSIR), engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs).</p>	
<p>(x) Rural development projects</p>	<p>Projects for improvement in health, education, sanitation, and water etc. in rural areas.</p>
<p>(xi) Slum area development</p>	<p>Projects for improvement in health, education, sanitation, and water etc. in slum areas.</p>
<p>(xii) Disaster management, including relief, rehabilitation, and reconstruction activities</p>	<p>Various activities for relief, rehabilitation, and reconstruction etc. for disaster affected areas.</p>